

# Statewide Rollout Meeting Minutes

**April 19, 2002 - 8:30 - 10:00am - Albemarle CR 1112**

## **Attendees (absences noted):**

Gary Imes	IT Section	(absent)	Mark Robeson	Lee-Harnett	
Jean Revenew	IT Section		Art Eccleston	Director's Office	
Betty Cogswell	IT Section		Rick Debell	Budget Office	(absent)
Susan Brown Ward	IT Section	(absent)	Jim Ryals	DIRM	(absent)
Hampton Carmine	IT Section	(absent)	Shawn Holland	DIRM	
Deborah Merrill	IT Section	(absent)	Rick Olson	DIRM	
Anita Curtis	IT Section	(absent)	Bleecker Cooke	Maximus	
Sharon Smith	Contract Adm.	(absent)	Joyce Sims	EDS	
Mary Tripp	Program Acct.	(absent)	Sharlene Brown	EDS	
			Cathy Bennett	EDS	(absent)

**Visitors:** none

## **1. Review and Approve Minutes**

April 5 Minutes were approved for posting. Gary Imes to decide the disposition of February 22 and March 22 minutes.

## **2. Contracts**

- **MOA - New Area programs** - Tara has approved the document, including the dates for Area Programs in Phase 1 through September 30. A new MOA will be developed for Phase 1 Area Programs that are running IPRS in production (effective when they "go live" through June 30, 2003).
- **MOA - Pilot Area Programs**

## **3. State Plan**

- On April 18, the LOC stated 17 Area Programs had agreed to participate in the first phase of implementing the State Plan.
- The Quality Management State Plan subcommittee has asked what steps would be necessary for direct service providers to submit claims directly to IPRS. Jean Revenew mentioned she did meet with the sub-committee to discuss IPRS and answered their questions regarding direct providers.
- Shawn Holland presented IPRS functionality to a recent meeting of the Utilization Management Group.

## **4. Program Accountability**

Mary Tripp was absent but provided input for the meeting in the form of an email which covered two points:

1) Converting codes to national codes: Mary met with Doug Baker and Bert Bennett April 15 to finalize the draft of the IOP service definition. Studied the details regarding the appropriate licensure category for this service. PA is looking at the current licensure requirements for Outpatient and Day Treatment to determine if either of these licensure categories would be suitable for IOP. If a new licensure category is needed, it would have to go through the rules committee.

2) In reference to national code conversion, the NC Council has completed a survey of the area program-operated partial hospital programs. DMA would like to convert to the national code for PH as soon as possible. This would require the APs to bill using UB-92s rather than HCFA-1500s. The committee is assessing how easily APs can convert to the UB-92 method to determine the feasibility of PH coming online July 1, 2002 along with the SA codes, or whether the conversion should be delayed to allow programs to be able to bill using UB-92s.

## **5. HIPAA - No comments noted.**

## **6. Implementation Planning**

- EDS will review the readiness assessments prepared by all AP's in January 2001. EDS will conduct their own readiness assessment for all Phase 1 Area Programs. EDS plans to conduct readiness assessments with the AP's in a phase at the beginning of each implementation phase.

- EDS has distributed TPAs to the Phase 1 Area Programs. Four TPAs have been signed and returned them (Guilford, Pathways, Smoky Mountain, and VGFW). Waiting for returns from Wayne, Mecklenburg, Neuse and New River. TPAs are due no later than May 1, 2002.
- EDS will need to setup "EFT" with the Phase 1 Area Programs for payment of their IPRS claims (this EFT is different from the EFT associated with the payment of DMA claims).
- Have received the comments from the State Plan committees on the IPRS Target Population Groups. Shawn is to review the comments and assess the impact on the current IPRS target population groups.
- EDS plans to complete the HIPAA Requirements Document (for IPRS) by June 30, 2002.
- Security - The Site Coordinator at each AP will be responsible for setting up all access to IPRS. Deborah's IPRS Ops group will setup security for the Site Coordinators. Need to finalize the procedures that will apply when an Area Program requests immediate removal of an employee's security access to IPRS. EDS will immediately change password for the specified logon-ID and remove the logon-ID in that evening's batch process.

#### **7. Training**

- The first session to train Phase 1 Area Programs was conducted by Shawn and Cheryl April 16 - 18. The training went extremely well and the Area Programs praised the work done by Shawn and Cheryl. The Area Programs did provide some comments, which will be addressed in future training sessions. (Congratulations you two! Nice Job!)
- The next training event will be for Phase 2 Area Programs (Session 1 training) on June 11 - 13. Since there are currently 12 AP's in Phase 2, an overflow session will be conducted on June 25 - 27.
- Betty directed a question to EDS about the availability of the "system" to Area Program trainers who need to train others on IPRS. A meeting will be scheduled to identify requirements for when and how the "system and support staff " needs to be available to Area Programs (EDS, ITS, CNDS).

#### **8. IPRS Operations Support**

DMH and EDS staff conducted a conference call with SEC regarding recent 837 problems that resulted in de-certification by EDS. SEC worked with their vendor CMHC to install changes to correct the problems. SEC will work with EDS to complete testing in order to have their 837 re-certified.

#### **9. Issues for the IPRS Steering Committee - None**

#### **10. Other - None**

#### **11. Other Meetings -**

- |  |                                  |
|--|----------------------------------|
| • Division IPRS Workgroup                | April 16 canceled, meet April 23 |
| • IPRS Implementation Steering Committee | May 15                           |
| • FARO                                   | May 20-22                        |

#### **Next Meeting**

**May 3, 2002, 8:30am, Albemarle CR 1112**